

Newgen

Legal Case Management Solution

Relying on conventional paper-based processes for managing legal cases can prove to be challenging for business users. As an organization, you need a robust system to seamlessly manage your legal affairs while enabling accountability and transparency into your operations.

The Newgen Legal Case Management Solution automates the end-to-end process and enables you to gain a holistic view of complete legal case management activities. By leveraging this cloud-based solution, you can streamline legal and administrative tasks, internal processes, and provide an optimal experience to your employees and clients.



Challenges Faced in the Absence of an Optimized Legal Case Management Process

- Time-consuming review cycles
- Excessive need for manual intervention to get real-time status updates
- Obsolete legacy system, posing difficulties in data migration
- Lack of timely notifications and reminders
- Poor collaboration in the management of large cases
- Lack of tracking capabilities to access confidential case data
- Increased data leakage and low data security
- Integration issues with third-party systems for data exchange
- Low information security
- Unavailability of timestamps for auditing

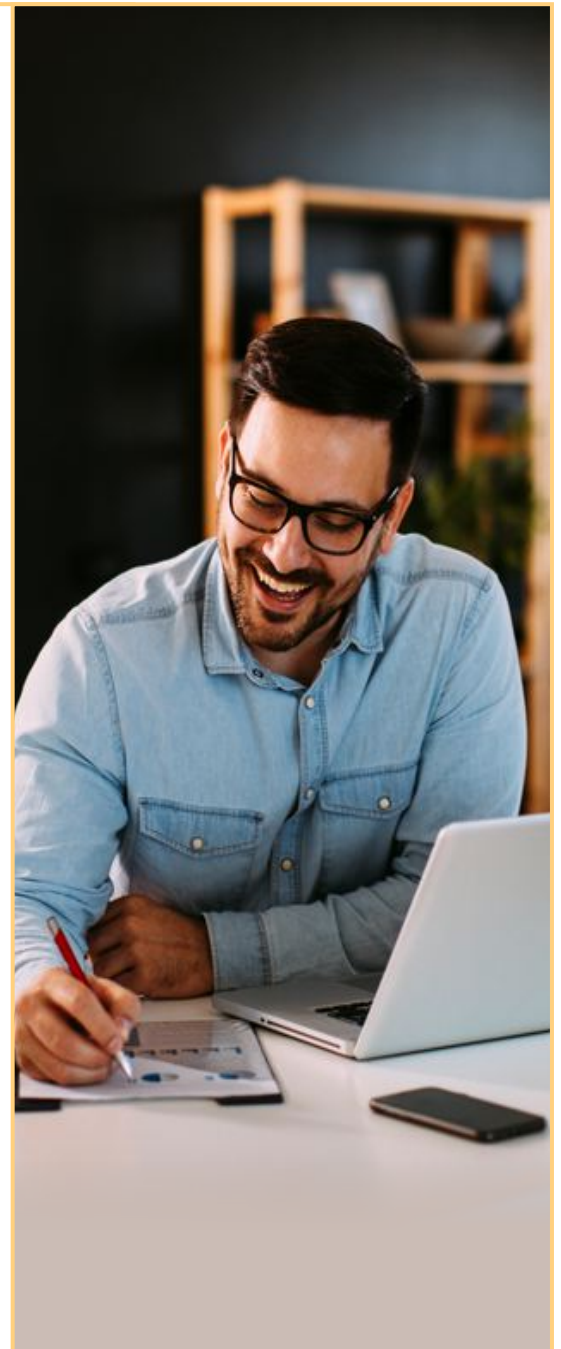


Modernize Your Legal Process with Newgen Legal Case Management Solution

The Newgen Legal Case Management Solution, built on a low code digital automation platform, optimizes the complete process and helps you manage the full lifecycle of all legal artefacts, including data management and retention policies. The built-in tools and advanced features for contract management, records management, fee calculator, effort tracker, capacity tracker, and timesheet further help in streamlining, tracking, reporting, and tracing cases.

Furthermore, the solution helps you:

- Offer legal advisory efficiently while complying with applicable legislation
- Store and archive records of business transactions and utilize them per your business requirements
- Leverage a centralized repository for anytime, anywhere access to documents
- Ensure robust task management with a rules-driven allocation of cases, depending on different parameters, including skill set, bandwidth, and investigation outcomes
- Track the client's billable hours and ensure streamlined and on-time invoice generation for an optimized revenue flow
- Split the drafting work for collaborative working that can be carried out by multiple resources on a single case
- Coordinate and facilitate activities with outside resources, including law firms, alternative legal services, and external expertise



Core Highlights of the Solution

Consolidated Centralized Repository

Categorize, track all your legal work, per-matter basis, in a central location, along with the matters that are assigned to the outside counsel

Task Management

Auto-initiate and assign activities using the built-in scheduler, based on defined governance standard operating procedures

Client and Matter Management

Manage your clients' records and legal matters seamlessly anywhere-anytime. Furthermore, organize and key-in contacts, including your business partners, third-parties, outside counsel, etc.

Master Data Management

Gain access to a centrally governed master data management process with the convenient routing of guided navigation and role-based workflows

Document Management

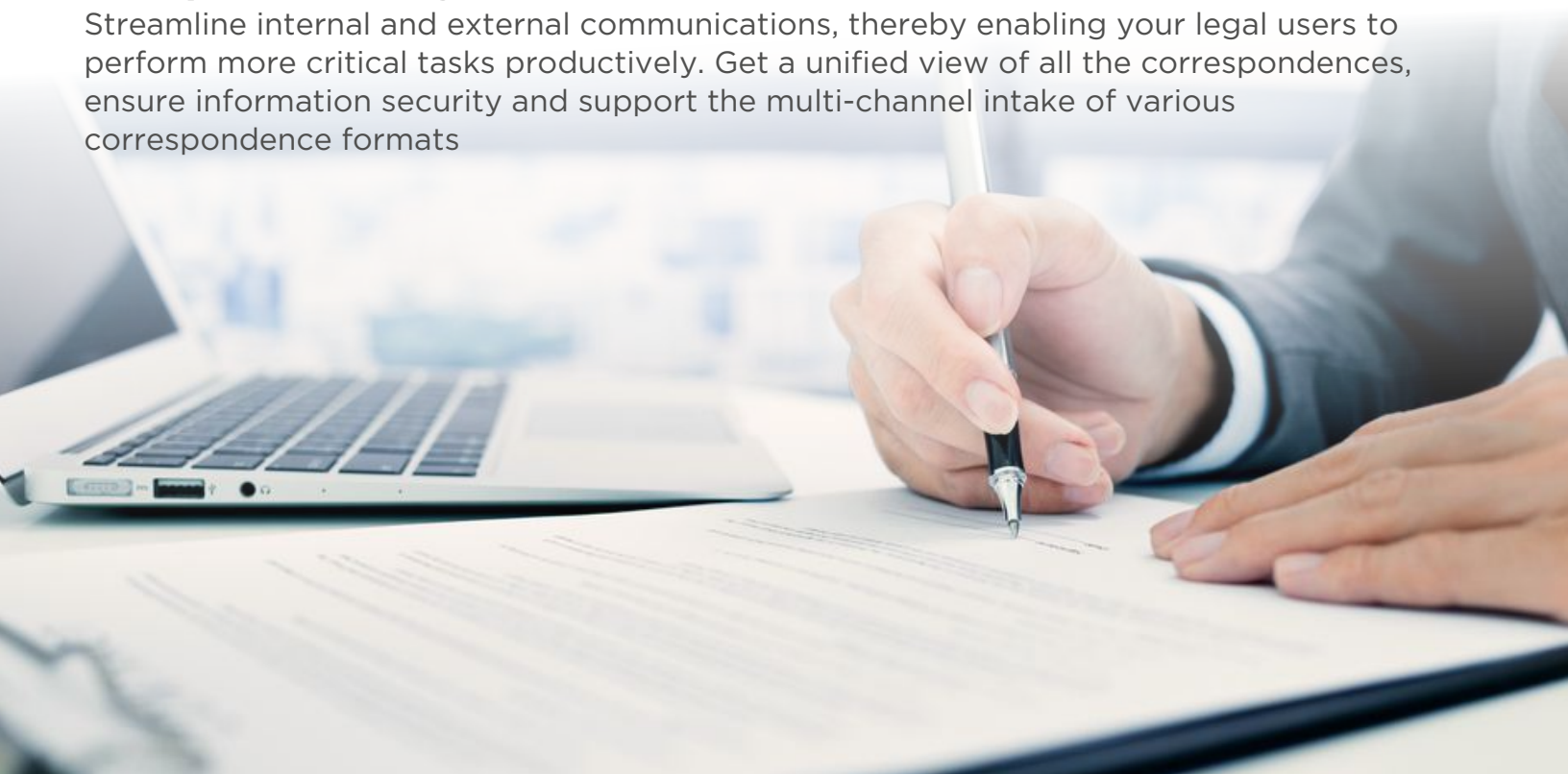
Store your legal documents, letters, and scanned copies separately in the required format (word, PDF, Ms-excel) and topics - all in a searchable location. Additionally, leverage a wide range of built-in templates to expedite the processing cycle times

Task Assignment

Auto-initiate and assign activities using the built-in scheduler, based on defined governance standard operating procedures

Correspondence Management

Streamline internal and external communications, thereby enabling your legal users to perform more critical tasks productively. Get a unified view of all the correspondences, ensure information security and support the multi-channel intake of various correspondence formats



Records Management

Manage the massive and growing volume of unstructured content within disconnected systems and repositories. And, optimize the complete record lifecycle, from its creation, usage, storage, maintenance to destruction or preservation, per your organizational policies and legal mandates

Contracts Management

Draft, approve, negotiate, and sign contractual documents in a hassle-free manner

Version Management

Track changes across content in a case file and ensure better monitoring

Intuitive Reports and Dashboards

Provide a comprehensive dashboard for reporting and analysis, thereby enabling you to get 360-degree visibility in day-to-day operations

Escalation and Reminders

Trigger tasks automatically and notify owners via email about activity initiations/closures

Case Calendar

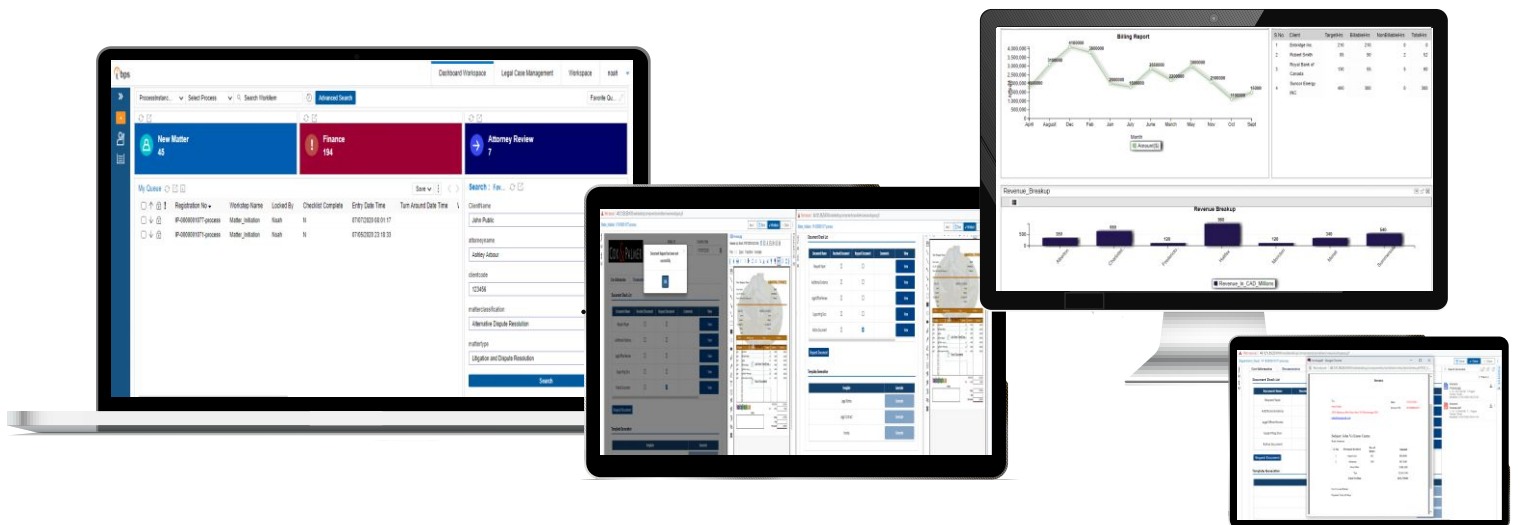
Check current, past, and other details of each and every case, ensuring no important dates or meetings or deadlines are missed out

Document Assembly Management

Allow staff members to collaborate swiftly for consolidating complex documentation

Integration

Witness seamless integration with third-party and legacy applications in a convenient manner



Why Newgen Legal Case Management Solution?



About Newgen

Newgen is the leading provider of a unified digital transformation platform with native process automation, content services, and communication management capabilities. Globally, successful enterprises rely on Newgen's industry-recognized low code application platform to develop and deploy complex, content-driven, and customer-engaging business applications on the cloud. From onboarding to service requests, lending to underwriting, and for many more use cases across industries. Newgen unlocks simple with speed and agility.

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