

Newgen

Employee Management Software

Employees are a company's greatest asset. Organizations must enhance their existing technologies to stay current and improve the overall employee efficiency. Once an employee is onboarded, it is the organization's responsibility to create a healthy and productive work environment. Automation of end-to-end employee management-related processes—from payroll and performance management to requests and complaint management—is crucial to improve workforce productivity and experience.

Newgen Employee Management Software empowers your human resources (HR) department by providing a unified interface, built on a low code digital automation platform, to manage employees' appraisal process, transfers, trainings, payroll, attendance-related requests, and more.



Key Challenges

- High influx of paper-based forms
- Absence of insights from employee data
- Low HR productivity
- Lack of compliance
- Delay in responses due to absence of tracking and monitoring employee requests
- Lack of uniformity in processes and information exchange
- High latency of inter/intra-departmental information flow



Newgen Employee Management Applications

Appraisal Management

Allow better collaboration between HR, group head, appraiser, and appraisee to negotiate on the compensation.

- Track appraisal cycles and promotion status
- View all previous and current appraisal results on a portal
- Strict adherence to timelines
- Generate employee skillset reports regularly
- Enable automated alerts for all stakeholders involved in the appraisal process

Transfer and Deputation

Streamline employee reallocation and relocation processes with Newgen's solution as it dynamically manages transfer requests based on the required approvals.

- Map the skillset of employees to suit the roles
- Revise compensation of multiple entities
- Enable multi-level approvals
- Initiate the transfer process on the portal for automated processing and focus on more constructive tasks

Payroll and Incentivization Process

Collect information from disparate data sources and collate them into payslips. Handle accrual compensation and milestone-based incentive payouts effectively.

- Integrate with the human resource management system (HRMS) or finance systems for attendance, tax, and advance details
- Generate payslips for all types of employees
- Handle one-time incentive payouts and approvals efficiently
- Cater to multiple geographies with the payroll system

Learning Management System

Plan and schedule learning and development (L&D) activities for your employees such as certification programs.

- Create/update/monitor skillsets with skill master
- Plan L&D activities and sessions with the learning calendar
- Enroll interested candidates for internal or external certifications with the certification planner
- Broadcast messages to announce L&D schedules for employees

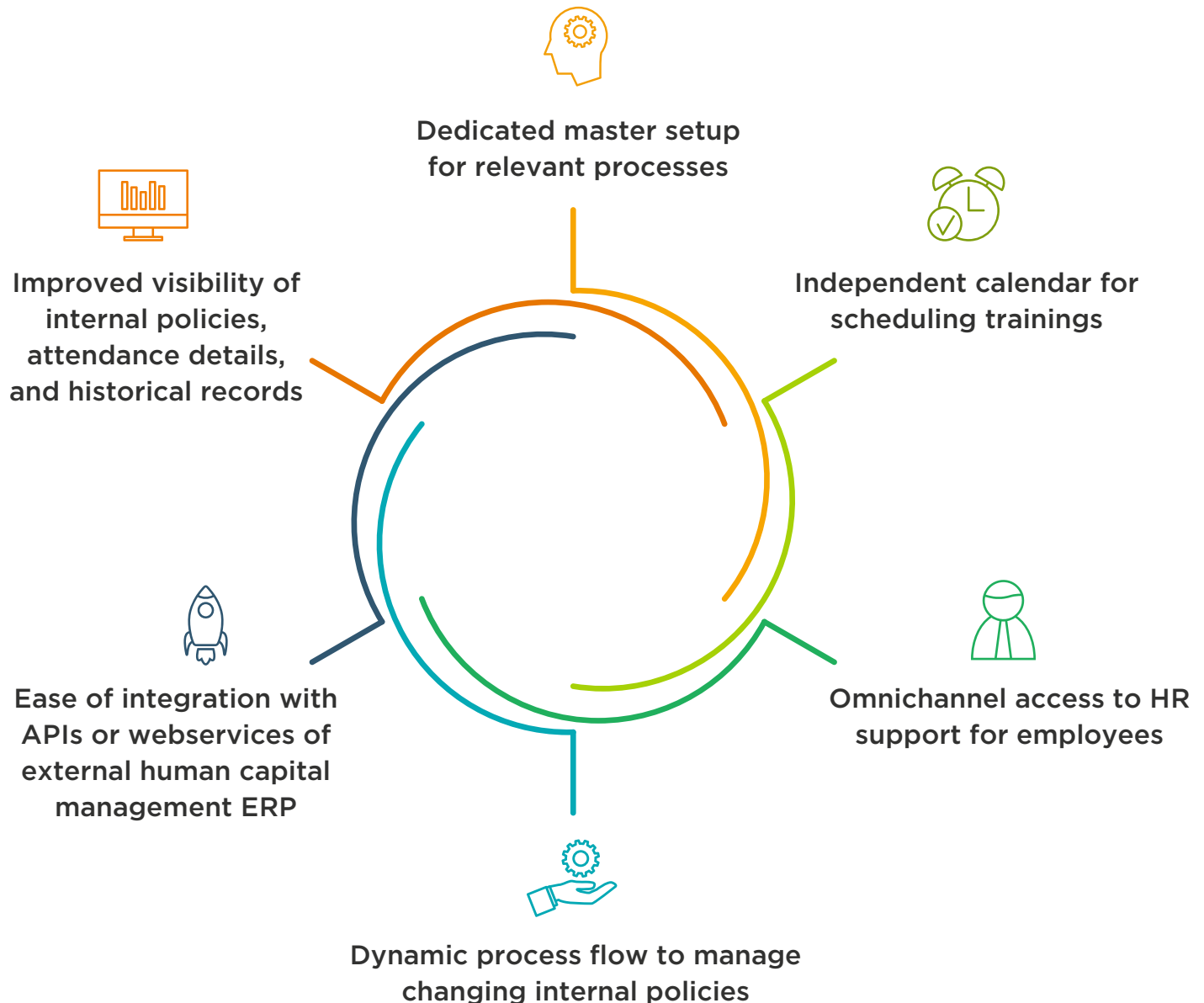
Attendance Management System

Manage your employees' attendance efficiently based on timesheet entry, biometric/card records under a single system.

- Provide consolidated reports for employees to track attendance
- Generate timely reports for senior stakeholders to monitor employee movement
- Manage on-duty timesheet entries effectively
- Get insights to handle all attendance related discrepancies



Why Newgen Employee Management Software?



About Newgen

Newgen is the leading provider of a unified digital transformation platform with native process automation, content services, and communication management capabilities. Globally, successful enterprises rely on Newgen's industry-recognized low code application platform to develop and deploy complex, content-driven, and customer-engaging business applications on the cloud. From onboarding to service requests, lending to underwriting, and for many more use cases across industries. Newgen unlocks simple with speed and agility.

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