<u>100 days Campaign - *"Saksham Niveshak"*: July 28, 2025, to November 6, 2025</u>
<u>Update Your KYC Details and Claim Your Unpaid/Unclaimed Dividends</u>

The Investor's Education and Protection Fund Authority *("IEPFA")* and Ministry of Corporate Affairs *("MCA")* has *via* intimation dated July 16, 2025, requested companies to launch a **100 days Campaign - "*Saksham Niveshak*"**, to reach out to shareholders whose dividend remain unpaid/unclaimed.

In alignment with this initiative and notably, even prior to the issuance of this directive, Newgen Software Technologies Limited ("the Company") had proactively undertaken several measures to facilitate shareholders in claiming their unpaid/unclaimed dividends.

- **Purpose of the campaign:** To create awareness among shareholders to update their details and claim any unpaid or unclaimed dividends before they get transferred to the Investor Education and Protection Fund *(IEPF)*.

- **Benefit to shareholders:** It's important for shareholders to update PAN; Nomination details, Contact info [postal address, mobile number], Bank account details, Specimen signature with the Company or the Registrar & Transfer Agent, KFin Technologies Limited *("KFin")*.

Since dividends on shares are payable only through electronic mode for shareholders with unpaid or unclaimed dividends, the amount will be credited to the shareholder's bank account only after the required information/documents are updated.

We request you to submit the following requisite documents either by sending manual documents to our Registrar & Share Transfer Agent or Company at the addresses given below or through an email.

<u>For shares held in demat form:</u>

- Copy of the Client master list with complete bank account details and self-attested ID- Address proof.

<u>For shares held in physical form:</u>

- A formal request letter duly signed by holder and all the joint holders, if any
- As per SEBI circulars, any service request for the shares held in physical form will be processed only after receiving required PAN / KYC / Nomination details. Accordingly, you are requested to send Investor Service Request Form ISR -1, Form ISR - 2 and Form No. SH - 13 (Nomination Form) / ISR-3 (Declaration to Opt-out from providing Nomination) duly filled as per the instructions stated therein along with the supporting documents for updation of PAN/ KYC/ Bank Details/ Nomination details, etc. Format of the same and other required details are available on the website of the Company at the link https://newgensoft.com/company/investor-relations/.

Shareholders holding shares in electronic form and have not claimed their dividend, can claim the same by updating/ modifying their details with their respective Depository Participants *(DPs)*.

The Company shall undertake all necessary measures to ensure the successful implementation and effectiveness of this program throughout the campaign period. Shareholders are requested to approach Company/RTA to claim such dividend so as to avoid transfer of same to IEPF authority. The Company has uploaded full the details of all shareholders and shares, which due for transfer to IEPF on its website at https://newgensoft.com/company/investor-relations/.

To support the success of this campaign, kindly submit your documents before November 6, 2025.

For any further assistance regarding **100 days Campaign - "*Saksham Niveshak*"**, please feel free to contact the Company / KFin Technologies Ltd at their following address/email/telephone number:

Newgen Software Technologies Limited E-44/13 Okhla Phase II, New Delhi, Delhi -110020 Tel.: +91-11-46533200 Email: investors@newgensoft.com Website: https://newgensoft.com	**KFin Technologies Limited** Selenium Building, Tower-B, Plot No 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddy, Telangana India – 500032 Tel.: 040 – 67162222 Email: einward.ris@kfintech.com Website: www.kfintech.com

Thanking you,

Yours truly
For Newgen Software Technologies Limited

Sd/-
Aman Mourya
Company Secretary